

# Licensing Forum

20 June 2017

## Dunedin Room, City Chambers

**Present:** Rosaleen Harley (Convenor) (RH), Jay Glass (JG), Paul Togneri (PT), Roger Colkett (RC), Peter Swanson (PS), Sgt John Young (.JY), Jim Sherval (JS), Chris Wigglesworth (CW), Bridget Stevens (BS), Penny Richardson (PR), Norman Tinlin (NT), Sam Placentini (SP), Kerry Murray (KM), Kenneth Fairgrieve (KF).

**In attendance:** Angela Blacklock (AB), Nick Smith (NS), Nick Fraser (NF), Tom Veitch (TV), Isla Burton (IB), Marcos Martinez (MM),.

**Apologies:** Robin Morris, Graeme Arnott, Marshall Bain.

### Minutes

1. **Apologies** – as noted above.
2. **Minutes of previous meeting** – SP sought clarity on future convenor agreement – convenor of forum to remain the same until new council/board is appointed. Notes to be expanded to clarify that the constitution, processes and members of forum to be on next meeting agenda. All other minutes agreed
3. **Agenda Action points** -
  - a. IB to circulate draft constitution to members ahead of AM submitting this to full council. Agreed deadline for comments set as 31<sup>st</sup> July 2017.
  - b. NF confirmed guidance document for all attendees at Board meetings is making good progress and will have further discussions with JS regarding this. NF confirmed that Guidance Document does not require Board approval but the Board will be made aware of it.
  - c. NS stated certain data on alcohol sales is not available and various members discussed impact of report. SP agreed that the work undertaken by NHS and partner organisations but that legislation does not exist to provide effective support. NS to circulate presentation to members for information. JS to provide PS with link to details data report referred to in the presentation.
  - d. PS motioned that the facility of defibrillators should be made a local condition of the premises licence. Various pricing structures were discussed. JS confirmed the Ambulance Service may have data on how many times de-fibs are used in Edinburgh. JG stated it would be a good move as members of the public could benefit from readily available de-fibs and the knowledge that in the case of an emergency they can visit any licensed premises. NF suggested that it would be necessary to demonstrate a connection with the licensing objectives. PS went on to suggest that

in his view the link was there. CW proposed the forum make a recommendation to the Board to include this in its policy.

- e. Police report – JY outlined general information contained within report. Board to consider report in July or August
4. AOB
- a. PS requested update on new Board members (training progress etc.)
  - b. NF – 8 members currently appointed with 2 members yet to complete training. The new convenor will be decided at next Board
5. IB will confirm date of next meeting of Forum – most likely second week of September. Forum and Board have joint meeting in October.